

**Minutes of Meeting
BOARD FOR CONTRACTORS
INFORMAL FACT-FINDING CONFERENCES
February 20, 2012 (11:30 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Deborah Lynn Tomlin, Board member, presided. No other Board members were present.

Joseph Haughwout appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case	C = Complainant/Claimant
Lic = Licensing Application	A = Applicant
RF = Recovery Fund Claim	R = Respondent/Regulant
Trades = Tradesmen Disciplinary Case/Application	W = Witness
	Atty = Attorney

Participants

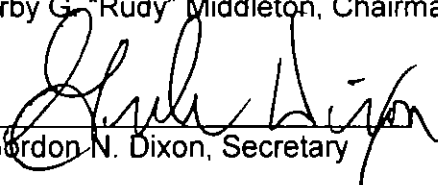
1. Michael Lee Ray
t/a Weather Tite Home Improvements
File Number 2013-00579 (Disc.)
Reconvened from 12/12/12
(NO DECISION MADE)

Michael Lee Ray - R

The meeting adjourned at 12:27 p.m.

BOARD FOR CONTRACTORS


Erby G. "Rudy" Middleton, Chairman


Gordon N. Dixon, Secretary

COPY TESTE:

Custodian of Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Deborah Tomlin
Title: Presiding Board Member
3. Agency: Board for Contractors
4. Transaction: Informal Fact-Finding Conferences on February 20, 2013
5. Nature of Personal Interest Affected by Transaction: none
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6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Deborah Tomlin

Signature

02-20-2013

Date